

The American Legion Department of South Carolina

103 Legion Plaza Rd. Columbia, South Carolina 29210

Date: January 15, 2010

NOTICE



CALL

**To the 92nd Annual
Department Convention**

LOCATION:

Hyatt Regency
Hotel
220 North Main Street

Highlights

By the authority of the Department Executive Committee the 92nd Annual Department Convention is hereby called to meet in Greenville, South Carolina on June 4, 5, 6, 2010. All business sessions for The American Legion, The American Legion Riders, Sons of the American Legion, and the American Legion Auxiliary will be held at the Hyatt Regency Hotel.

CALL

92ND ANNUAL DEPARTMENT CONVENTION

JUNE 4,5,6,2010

January 15, 2010

PURPOSE:

The annual Department Convention is the legislative body of The American Legion. The Department Convention is called for the purpose of setting the programs of The American Legion for the ensuing year, amending the Department Constitution and By-Laws, and for the transaction of such other business as may be brought before it. At 2:30 p.m. of the fourth session or at the conclusion of all other business of the Department Convention, whichever first occurs, on Saturday June 5, 2010, officers for the ensuing year will be elected. The Officers being elected are; The Department Commander, Alternate National Executive Committeeman, Department First, Second, Third, Fourth Vice-Commanders, and Department Historian. As of this date and time these elections will take place in the Regency 'A' meeting room at the Hyatt Regency Hotel.

REPRESENTATION:

The Department Constitution provides that:

- Each Post is entitled to three (3) delegates and one (1) additional delegate for each twenty-five (25) members or major fraction thereof, whose current dues have been received by the Department Membership Staff thirty days (30) prior to the meeting of said Convention (May 4, 2010). Article XII, Section 10
- Each duly registered delegate shall be entitled to one vote. Article XII, Section 10
- The total delegate vote count for each Post will be determined by their membership totals thirty days prior to the opening of the convention (May 4, 2010).
- Any Post having less than fifteen (15) members as of May 4, 2010 will not be entitled to any voting representation at the Convention.
- One or more registered delegates present will be permitted to cast all votes for which the Post is entitled due to its membership count. Article XII, Section 10.
- All Past Department Commanders and any Congressional Medal of Honor recipients, as long as they are members in good standing with The American Legion Department of South Carolina, shall have one (1) additional individual vote. Article XII, Section 11
- All Past Department Commanders and any Congressional Medal of Honor recipients must be present during the voting process in order for their additional vote to be counted with the Post they are members of. Article XII, Section 11.

The Department Commander is not a representative of any Post and, therefore, should not be listed on the certification of delegates and alternates. He serves as Chairman of the Department Convention and only exercises his vote in this capacity.

Additional Post information:

- Each Post is reminded that **ALL Credits and Debits Must be reconciled** thirty days (30) before the Department Convention or **May 4, 2010**.
- Delegates to the Department Convention shall be accredited in writing to the Department Adjutant in the number and manner prescribed by the Credentials Committee. The rights of Posts to make and accredit substitutes for absentee Delegates or Alternate delegates shall be officially certified by the Post Commander and Post Adjutant at the time of the certification required by the Credentials Committee or at any time prior to adjournment of the first session of the Department Convention.
- Each Post is also entitled to one Alternate Delegate for each Delegate.
- Alternates shall have the power to vote only in the absence of the regular Delegates.
- The selection of Alternates to represent absent Delegates is a matter for decision within the respective Post Delegations.
- Alternates must be a member in good standing of said Post for their votes to count when filing the vacancy of a Delegate.

REGISTRATION:

- All Delegates, Alternates and guests (age eighteen (18) or over) must register prior to the Department Convention, and each must pay a twenty dollar (\$20.00) registration fee.
- Anyone not pre-registered by the Post will be considered a guest at the Department Convention and their registration fee will be twenty-five (\$25.00).
- When you register your delegation with my office, a registration fee will be collected for each person listed on your Certifications of Delegates, Alternates and Guests. Therefore list only those who are actually attending the Convention from your Post.
- **However, please be reminded each Post must pay the registration fees for their entire delegation strength. This will assure that every registered Post's total delegation strength will be counted.**
- Only the duly appointed Post Delegation Secretary or Chairman will be given the credentials for that Post. Should neither be in attendance, please file a letter with my office giving the name of the person that will represent your Post, prior to June 1, 2010. After June 1, 2010, all changes must be made at the registration desk and approved by the Credentials Committee located in the Regency 'A' pre-function area at the Hyatt Regency Greenville before the close of the second (2nd) session on Friday, June 4, 2010.
- Upon receipt of the Delegate, Alternate, Guest Certification form the Delegation Secretary/Chairman will receive personalized name badge inserts for your delegation, the appropriate number of delegate, alternate or guest ribbons and a receipt for your paid delegates.
- **All individual Posts Delegation Chairman/Secretary will pick up his/her entire delegation packet information at the pre-function area.**
- **Packet pick-up schedule begins Thursday, June 3, 2010 at 3:00 p.m. at the Hyatt Regency in the pre-function area and will reopen on Friday, June 4, 2010 at 7:00 a.m.**
- **Your individual Post Delegation Chairman or Secretary should make arrangements with your post delegates to distribute their Delegation Packets and Convention Packets.**
- Please remember, return the Delegate and Alternate forms accompanied by the necessary total registration fee for each Delegate to be counted to Department Headquarters no later than Saturday, May 15, 2010.

HOUSING:

ALL ATTENDEES ARE HOUSED AT THE HYATT REGENCY GREENVILLE, SOUTH CAROLINA, 220 NORTH MAIN STREET, GREENVILLE, SOUTH CAROLINA. This includes participants of The American

Legion, The American Legion Riders, Sons of The American Legion, the American Legion Auxiliary and any guests of said groups.

CONVENTION COMMITTEES:

The Eighty-Third Annual Department Convention, directed that the Department Executive Committee should provide a Uniform Code of Procedure for the orderly organization and operation of Department Conventions with continuing power of revision, and said Code shall be applicable at all Conventions unless it is amended or suspended by the Department Executive Committee.

Under the Department Constitution and By-Laws, convention committees are to be called for organization purposes in advance of the opening session of the Department Convention in the Convention City, with subsequent meetings as called by the Chairman, providing that all final policy forming reports shall be approved by such committees in meetings held after the Department Convention is formally convened.

MISCELLANEOUS:

Any further instructions covering program, order of business and housing along with any other miscellaneous matters will be issued at a later date.

We look forward to seeing each of you at the 92nd Annual Department Convention.

For God and Country,



Jim Hawk
Department Adjutant

NOTE: This and any other additional information can be found at www.scarolinalegion.org under the Conventions and Meetings link.